



BOARD OF DIRECTORS REGULAR MEETING

Thursday, January 8, 2026, 7:00 PM
8 Barn View Ct, Multipurpose Room A

Minutes

CALLED TO ORDER AT: 7:05 PM

AUDIENCE MEMBERS: Not Recorded

BOARD MEMBERS PRESENT:

1. Keith McLean, President Present	4. Taimi Van de Polder, Secretary Present	7. Sean Chaffee Present	10. Rob Gibbs, N&E Chair Present
2. Tom Henning, Vice President Present	5. Laurie Robinson Present	8. Joseph Adams Present	11. Daniel Rodriguez, ACC Chair Present
3. Jean Maixner, Treasurer Absent - Excused	6. Ray Meador Present	9. Linda Bradley Present	10 of 11 BOD members present.

ATTENDING:

Staff Members: Jo Anne Jensen, General Manager
Joel Heverling, Finance Director
Spencer Huston, IT

Call to Order:

Keith McLean, President, called the meeting to order at 7:05 PM.

1. President called for motion to adopt the agenda

Motion: Move to adopt the agenda.

Motion By: Director Bradley		Seconded By: Vice President Henning	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

2. Announcements

- There were no new announcements.

3. Property Owner Comments

- Justin Clary, General Manager of the Lake Whatcom Water and Sewer District, provided an update on the services they provide for 2026.

4. Consent Agenda

Motion: Move to approve the minutes for the December 11, 2025 meeting with corrections.

Motion By: Vice President Henning		Seconded By: Director Meador	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

5. Reports

5a. December General Manager Report

5b. Financial Statements, September & October

5c. Committee Reports

- i. Architectural Control Committee
- ii. Document Review Committee
- iii. Executive Committee
- iv. Finance Committee
- v. Long-Range Planning Committee
- vi. Nominations & Elections Committee
- vii. Safety Committee

6. Continuing Business

6a. Request for Appointment of Committee Members

Motion: Move to appoint Marty Jeide and John Gingrich to the Finance Committee.

Motion By: President McLean		Seconded By: Secretary Van de Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

Motion: Move to appoint Jeff Mildner, Mitch Waterman, Ken Van de Polder, Gary Bara, Elizabeth Huthert, April West, and Chad Avery to the Long-Range Planning Committee.

Motion By: Secretary Van de Polder		Seconded By: President McLean	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

Motion: Move to appoint Donn Jamtaas, Jo Jean Kos, Michael Wadsworth, Rob Gibbs, and Joe Adams to the Nominations & Elections Committee.

Motion By: President McLean		Seconded By: Secretary Van de Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

Motion: Move to appoint Kolleen Mitchell, Debbie Davolio, Ted Wang, and Judy White to the Safety Committee.

Motion By: Vice President Henning		Seconded By: Secretary Van de Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

6b. Discussion of N&E Recommendation to Use Unilect for the 2026 Election

Motion: Move that the Board of Directors authorize Jo Anne Jensen to proceed with contract negotiations with UNILECT for the 2026 AGM.

Motion By: President McLean		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

7. Executive Session – Legal

Motion: Move to executive session to discuss legal at 8:17 PM.

Motion By: President McLean		Seconded By: Vice President Henning	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

No action taken during executive session.

Motion: Move to open session at 9:21 PM.

Motion By: President McLean		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

8. New Business

8a. Request for Approval – Stormwater Easement for 101 Polo Park Dr.

Motion: Move that the SVCA Board of Directors approve the proposed easement at 101 Polo Park Dr. and the proposed fee of \$1,500 to cover legal fees, recording fees and administrative costs, and supply an arborist report after the work has been completed to verify any damage done to trees.

Motion By: President McLean		Seconded By: Secretary Van de Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

8b. Security Proposals

Motion: Move that the meeting be adjourned at 9:46 PM

Motion By: President McLean		Seconded By: Director Chaffee	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

Meeting adjourned at 9:46 PM

Approved by: _____
Taimi Van de Polder, Board of Directors Secretary