



BOARD OF DIRECTORS REGULAR MEETING

Thursday, May 28, 2026, 7:00 PM
8 Barn View Ct, Multipurpose Room A

Minutes

CALLED TO ORDER AT: 7:00 PM

AUDIENCE MEMBERS: Not Recorded

BOARD MEMBERS PRESENT:

1. Keith McLean, President Excused	4. Taimi Van de Polder, Secretary Present	7. Sean Chaffee Excused	10. Rob Gibbs, N&E Chair Excused
2. Tom Henning, Vice President Present	5. Laurie Robinson Excused	8. Mitch Waterman Present	11. Daniel Rodriguez, ACC Chair Present
3. Jean Maixner, Treasurer Present	6. Ray Meador Excused	9. Linda Bradley Present	6 of 11 BOD members present.

ATTENDING:

Staff Members: Jo Anne Jensen, General Manager
Spencer Huston, IT

Call to Order:

Tom Henning, Vice President, called the meeting to order at 7:00 PM.

1. President called for motion to adopt the agenda

Motion 1: Move to amend the agenda to add item 7e, ratification of Executive Committee approval of insurance renewal

Motion By: Secretary Van de Polder		Seconded By: Vice President Henning	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

2. Announcements

- Finance Committee has room for one more member
- July 21st Annual Firewise presentation 6:30 PM – 8:30 PM. Speakers will include Robert Walters from the Whatcom County Conservation District and possibly a representative from PSE. Nick Noltze, our Fire Chief, will also be there. Free inspections for you home will be presented.

3. Property Owner Comments

- None

4. Consent Agenda

Motion: Move to approve the May 14, 2026 meeting minutes.

Motion By: Director Waterman		Seconded By: Secretary Van de Polder	
Approved: X	Not Approved:	Tabled:	Died:

In Favor: Unanimous	Against:	Abstained:	
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5. Reports

5a. None

6. Continuing Business

6a)Committee Business

- **N&E:** N&E has an opening, it was advertised in the eblast
- **LRPC:** Has a meeting next week to go over 3, 5, & 10 year plan

6b) RSU Introduction

Effective June 1, RSU will take over as our Security provider. The phone number to contact Security will remain the same. Security officers will have radios so that there is better contact in areas with poor cell coverage. RSU has established relationships with the same agencies that we need to interact with, and have worked with the Whatcom County Sheriff’s office and City of Bellingham.

6c) Request to Close UDR Projects

Motion: I move that the SVCA Board of Directors authorize the Finance Director to close UDR projects 9902,9623, 9623.02, and 9624.02, and de-obligate \$13,785 in residual funds.

Motion By: Vice President Henning		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

7. New Business

7a. Capital Request – Fitness Center Equipment

Motion1: I move that the SVCA Board of Directors approve \$120,000 in funding from CRRRF for the purchase of new cardio and weightlifting equipment from Matrix and Amazon, as indicated. Funds not used for the purchase of equipment will be returned to CRRRF.

Motion By: Vice President Henning		Seconded By: Secretary Van de Polder	
Approved:	Not Approved:	Tabled:	Died:
In Favor:	Against:	Abstained	

Motion 2: I move that the SVCA Board of Directors approve an amended amount of \$125,000 in funding from CRRRF for the purchase of new cardio and weightlifting equipment from Matrix and Amazon, as indicated. Funds not used for the purchase of equipment will be returned to CRRRF.

Motion By: Director Bradley		Seconded By: Secretary Van de Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

7b. Capital Request – Tennis Court Construction Funding

Motion: I move that the Board of Directors approve \$364,340.42 from CRRRF for the construction phase of the Marina Community Park Tennis Court Refurbishment Project and authorize the GM to execute SVCA’s standard construction contract with WRS.

Motion By: Vice President Henning	Seconded By: Secretary Van de Polder
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Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

7c. Capital Request – Security Vehicles

Motion: I move that the Board of Directors approve \$60,000 in funding from CRRRF for the purchase of two Ford Broncos to be used as Security patrol vehicles and authorize the Maintenance & Facilities Manager to work with the Finance Director to negotiate and close this purchase.

Motion By: Vice President Henning		Seconded By: Director Waterman	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

7d. Approval Request – Contract Award for 2026 Roads Projects

Motion: I move that the SVCA Board of Directors approve the selection of WRS as the vendor for completion of the 2026 roads projects and authorize the General Manager to execute SVCA's standard construction contract with WRS.

Motion By: Vice President Henning		Seconded By: Director Van de Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

7e. Approval Request – Ratification of Executive Approval of Insurance Renewal

Motion: I move that the Board of Directors ratify the decision of the Executive Committee to approve the execution of the insurance renewal documents.

Motion By: Vice President Henning		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

Meeting adjourned at 8:28 PM.

Approved by: _____

Taimi Van de Polder, Board of Directors Secretary