



Minutes

Long-Range Planning Committee Regular Meeting

October 2, 2025, 6:30 PM, CONFERENCE CALL

- 1) The meeting was planned to be held on Zoom. Due to difficulties, it was held by conference call.
- 2) In attendance: Rick Asai-acting chair, Gary Bara, Elizabeth Huthert, Ken Van de Polder, April West.

Excused were: Ray Meador, Chad Avery, Jeff Mildner, Mitch Waterman

A quorum is present.

- 3) The agenda was adopted as posted.
- 4) The minutes of August 13, 2025 were approved as circulated.
- 5) There were no announcements.
- 6) Continuing Business:
 - 6a. Update on the coffee shop was circulated by April. Though there have been some unanticipated delays, the proposal is moving forward with a proposed floor plan provided in the circulated email.
 - 6b. Update on the parking stickers: still a steady stream of stickers being issued at the Welcome Center. There was an observation that some who are not familiar enough to use an app to pre-register before going to the Welcome Center may need provision to get help filling out the form at the office in order to get their sticker. Michael said that could be accomplished.
 - 6c. Updates on the solar panels in the land previously used as an airport. The proposal is moving forward, but will require removal of the alders that have grown up over the years. SVCA would lease the land, and it could be a boost of income to the association. The lease payments vary from site to site so no number is yet known.
 - 6d. There has been no movement on the prospect of leasing land in area Y. A commercial realtor is still engaged to market the property for lease with the concept of an assisted living business.

6e. Barn 6 update. The BOD has approved funding for the pre-application and revised cost analysis. The pre-app should be completed in 2-3 weeks as communicated by the architect.

7) New Business:

7a. Rick reviewed the by-laws stating a survey be done every 3 years with annual updates. The last was done in 2020, and no survey was completed last year. Although we requested comments through articles in the Views, it was not technically a survey. He suggested that we as a committee need to do a survey. It was explained that the survey should not be a multiple choice format, as it limits the responses, and can unintentionally build in bias. It would be best to develop questions that are open ended to eliminate as much bias as possible.

7b. There was discussion on how to format the survey, how to circulate it; maybe use an online tool like Survey Monkey, and have them printed as an insert into the Views for those who are not tech savvy. Get family size, ages, address. The questions should be phrased to be looking 5 years into the future or longer. The survey should not be too long to increase the response rate. Follow-up surveys can be done for clarification if needed.

- 8) Motion made and seconded: Committee members each develop a list of questions that are open ended to be discussed at the next LRPC meeting so that a survey can be done. Motion passed unanimously.

There being no further business, meeting adjourned at 7:28PM.