

1 **BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

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3 **ASSOCIATION NAME:** Sudden Valley Community Association

4 **DATE AND LOCATION:** Thursday, May 26, 2022 [Remote Meeting]

5 **CALLED TO ORDER AT:** 7:04 PM

6 **AUDIENCE MEMBERS:** Not Recorded

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8 **BOARD MEMBERS PRESENT:**

1. Andrew Tischleder	3. Sam Shahan	5. Brian Cope	7. Nancy Alyanak
2. Sonia Voldt	4. Sandi Mitchell	6. Taimi Van de Polder	8. Kanu Sharma

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10 **BOARD MEMBERS ABSENT:** Joshua Bowens; excused, Keith McLean; excused

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12 **STAFF MEMBERS:** Dan Pike, *General Manager*, Joel Heverling, *Account Manager*, Jon Kaer,  
13 *Technology Administrator*

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15 **GUESTS:** Tyler Andrews, *PNW Services*, Leora Watson, *Editor of The Views*

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17 **This meeting was opened with an affirmation of SVCA’s Land Acknowledgement and Anti-  
18 Racism Statements.**

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20 **1. ADOPTION OF AGENDA**

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22 **MOTION TO:** Adopt the Agenda

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24 **MOTION BY:** Director Cope \_\_\_\_\_ **SECONDED BY:** Director Tischleder \_\_\_\_\_

25 **APPROVED:** X \_\_\_\_\_ **NOT APPROVED:** \_\_\_\_\_ **TABLED:** \_\_\_\_\_ **DIED:** \_\_\_\_\_

26 **IN FAVOR:** Unanimous \_\_\_\_\_

27 **AGAINST:** None \_\_\_\_\_ **ABSTAINED:** None \_\_\_\_\_

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29 **2. ANNOUNCEMENTS**

30 a. Dan Pike announced the next Clean Green event on Saturday, June 11<sup>th</sup> from 9:00 AM to  
31 3:00 PM

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33 **3. PROPERTY OWNER COMMENTS**

34 a. Property owner made comments and asked various questions and the Board responded

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36 **4. GENERAL MANAGER’S REPORT**

37 a. Dan Pike presented the General Manager’s Report

38 i. Announced events

39 1. Clean Green Saturday, June 11<sup>th</sup>, 9:00 AM to 3:00 PM

40 2. Parks & Rec has completed seasonal hiring

41 3. Pool will be opening this weekend

42 4. Golf has tournaments lined up for the month ahead

43 5. Golf has hired a new Turf Care Superintendent, Greg Wadden

44 6. Maintenance has completed repairs on the AM/PM park bathroom

- b. Board discussion occurred regarding the loading and launching boats at the Marina
- c. Dan Pike announced a series of E-blasts and other information will be put out on a regular basis to make sure questions from the community regarding a variety of issues

5. **PROJECT UPDATES**

- a. Tyler Andrews presented project updates
  - i. Clubhouse building assessment has been completed
    - 1. Air handler unit to be replaced this year
    - 2. Kitchen asbestos and water remediation is complete
  - ii. All potholes included in 2022 Potholes Project contract are marked in white paint
    - 1. Contract was executed with Huizinga Enterprises
    - 2. Work will tentatively begin at the end of next week with saw cutting
    - 3. The following week the repairs will begin and last approximately two weeks
    - 4. The overall project is weather-dependent
    - 5. By the beginning to mid next week a better schedule detailing how they will be moving throughout the valley by gate will be provided
  - iii. 2022 Road Project design has been completed
    - 1. Permit applications have been submitted to Whatcom County
    - 2. Bid Package has been issued to numerous contractors
      - a. Bids due back on Monday, June 6<sup>th</sup>
      - b. Will be presented to the Board for contract award June 9<sup>th</sup>
    - 3. Project is anticipated to start June 5<sup>th</sup>, pending permit approval, and completed by the end of September
    - 4. Once the project is awarded, we will be getting a schedule from the contractors to be shared with the community
      - a. Better updates on overall start time
      - b. Which roads they're doing and when
  - iv. 2022 Road and Drainage Notice of Activity Project
    - 1. Currently in design
    - 2. Design anticipated to be complete with a Notice of Activity application submitted to Whatcom County in approximately two weeks
    - 3. Bid package anticipated to be issued to contractors the week of June 6<sup>th</sup>
    - 4. Currently goal is to present this to the Board at the June 23<sup>rd</sup> meeting for contract award
    - 5. Construction anticipated to start later in July and completed by September
  - v. Playgrounds
    - 1. Landscape architect, Pacific Landscape Architecture, has completed the As-Built at each of the five playgrounds
    - 2. Design is about 75% done, to be complete in about a week
  - vi. Barn 7 Foundation Removal Project
    - 1. Permit application has been submitted to Whatcom County
    - 2. Removal of the foundation is anticipated to be completed this summer
  - vii. Barn 8 Siding Replacement Project
    - 1. Currently awaiting proposals from architects for assisting with designing for the siding replacement to maintain the barn look



