



**REGULAR SESSION OF THE BOARD OF DIRECTORS**

Thursday, June 13, 2024

Minutes

**DATE AND LOCATION:** Dance Barn  
**CALLED TO ORDER AT:** 7:00PM.  
**AUDIENCE MEMBERS:** Not Recorded

**BOARD MEMBERS PRESENT:**

1. Keith McLean	4. Laurie Robinson-Phone	7. AJ Tischleder	10. Robb Gibbs
2. Taimi Van de Polder	5. Sonia Voldt-Excused	8. Rick Asai	11. Daniel Rodriguez
3. Linda Bradley	6. Ray Meador	9 Stu Mitchell-Zoom	

**ATTENDING:**

**Staff Members:** Jo Anne Jensen, General Manager. Kyle Kaltenbach-IT Support

**Call to Order**

President McLean called the meeting to order at 7:00PM.  
 Land Acknowledgement and Anti-Racism Statement.

**President Moved to Adopt Agenda.**

**Motion: Move to Amend the Agenda to add item Add 2 members to the Safety Committee members. Item 8e,**

<b>Motion By:</b> Director Van De Polder		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**Moved to Adopt Amended Agenda**

<b>Motion By:</b> Director McLean		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**1. Announcements.**

Still openings to sign up for swimming lessons.  
 Town Hall regarding ACC Policies on 6/19.

**2. Property owner comments.**

Various members addressed the Board.

**4. Consent Agenda**

**Motion:** Move to approve the minutes from May 9th, 2024, May 23<sup>rd</sup>, 2024, as submitted.

<b>Motion By:</b> Director Bradley		<b>Seconded By:</b> Director Van De Polder	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**5. General Manager Report**

## 6. Continuing Business

### 6a) Request for Approval-Public Utility Easement

**Motion:** Move that the SVCA Board of Directors approves the proposed easements for 8 and 10 Valley View Circle, and the proposed fee of \$1,500 per property or per lot to cover the recorded administrative cost.

<b>Motion By:</b> Director McLean		<b>Seconded By</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained:</b>	

### 6b) GM Search Committee Update

Director Asai presented an update on the work of the Committee and Recruitment Company.

### 6c) Process for Appeal of Builder Extension Fees

The GM read the opinion of the attorney regarding adopting an appeal process for contested builder fees. A copy of the opinion is included in the agenda packet.

## 7. Closed Session

**Motion:** Move to closed session at 7:41PM

<b>Motion By:</b> Director Bradley		<b>Seconded By</b> Director Van De Polder	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**Motion:** Move to go back into Open session at 8:46PM

<b>Motion By:</b> Director Bradley		<b>Seconded By</b> Director McLean	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

President McLean: Coming out of closed session there will be no actions taken.

## 8. New Business

### 8a) Employment of Relatives

**Motion:** Move that the SVCA Board of Directors approve the continued employment of Braden LeDuc, a close relative of Kevin LeDuc, Director,

<b>Motion By:</b> Director McLean		<b>Seconded By</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

### 8b) Capital Request-GM Recruitment

**Motion:** Move that the SVCA Board of Directors approve \$32,850 from the UDR for the GM Search.

<b>Motion By:</b> Director McLean		<b>Seconded By</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

### 8c) Approval Request-Heston Hauling Contract

**Motion:** Move that the SVCA Board of directors approve the private property impound agreement with Heston Towing and authorize the General Manager to sign it on behalf of SVCA.

<b>Motion By:</b> Director Bradley		<b>Seconded By</b> Director Gibbs	
<b>Approved: X</b>	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor: Unanimous</b>	<b>Against:</b>	<b>Abstained</b>	

**8d) Board Meeting Procedures**

Summary: The GM read the outlined new procedure for Board meetings regarding when materials for each meeting will be issued a week early to allow directors more time to review the material and submit any questions or additional information regarding the materials. The full outline is included in the online agenda packet,

**8e) Safety Committee Appointments**

**Motion:** Appoint Hilde Schaff and Deborah Davolio, to the Safety Committee.

<b>Motion By:</b> Director Van De Polder		<b>Seconded By</b> N/A	
<b>Approved: X</b>	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor: Unanimous</b>	<b>Against:</b>	<b>Abstained</b>	

**Adjourned: 9:49PM**

Approved by: \_\_\_\_\_  
*Linda Bradley*  
Linda Bradley, Board of Directors Secretary

