

1 **BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

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3 **ASSOCIATION NAME:** Sudden Valley Community Association
4 **DATE AND LOCATION:** Thursday, June 23, 2022 [Remote Meeting]
5 **CALLED TO ORDER AT:** 7:04 PM
6 **AUDIENCE MEMBERS:** Not Recorded
7

8 **BOARD MEMBERS PRESENT:**

1. Josh Bowens	3. Sam Shahan	5. Sandi Mitchell	7. Brian Cope
2. Sonia Voldt	4. Nancy Alyanak	6. Keith McLean	8.

9
10 **BOARD MEMBERS ABSENT:** Andrew Tischleder; excused, Taimi Van de Polder; excused,
11 Kanu Sharma; excused
12

13 **STAFF MEMBERS:** Dan Pike, *General Manager*, Richard Johnson, *Operations Manager*, Jon Kaer,
14 *Technology Administrator*
15

16 **This meeting was opened with an affirmation of SVCA’s Land Acknowledgement and Anti-
17 Racism Statements.**
18

19 **1. ADOPTION OF AMENDED AGENDA**

- a. Director Bowens moved to amend the agenda
 - i. Add 2 community members for approval for the Communications Committee to
New Business

23
24 **MOTION TO:** Amend the Agenda

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26 **MOTION BY:** Director Bowens **SECONDED BY:** Director Voldt
27 **APPROVED:** X **NOT APPROVED:** **TABLED:** **DIED:**
28 **IN FAVOR:** Unanimous
29 **AGAINST:** None **ABSTAINED:** None
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31 **MOTION TO:** Adopt the Amended Agenda

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33 **MOTION BY:** Director Alyanak **SECONDED BY:** Director Bowens
34 **APPROVED:** X **NOT APPROVED:** **TABLED:** **DIED:**
35 **IN FAVOR:** Unanimous
36 **AGAINST:** None **ABSTAINED:** None
37

38 **2. ANNOUNCEMENTS**

- a. Director Bowens announced Tuesday the 28th between 10:00AM and 8:00PM the
Whatcom Library, at Gate 2 near the Barn, will be having their Summer Reading Kickoff
- b. Rich Johnson announced Premium Services will be beginning the Marigold Drive Project
to begin on July 5th and completed in September
- c. Rich Johnson announced, regarding Marina Grading:
 - i. PNP Excavating will be mobilizing onsite on June 27th
 - ii. Grading of the parking lot will be occurring Tuesday through Thursday
 - iii. No work will occur over the holiday weekend

- 47 iv. SVCA staff will be working on parking layout starting July 5th
48 d. Rich Johnson announced that the 8th Hole golf course bridge will be delivered
49 Wednesday, June 29th
50 i. Bridge to be stored in the Recreation Corridor Parking Lot
51 ii. SVCA is waiting on permits from Whatcom County
52 e. Rich Johnson announced, regarding the 2022 Roads Project:
53 i. Tiger Construction will be mobilizing onsite Tuesday, June 28th, 2022
54 ii. Work will begin on Cascade Lane and Green Hill and is anticipated to be
55 completed around the end of July
56 iii. Work on Spring Road will not be completed until September due to material
57 availability for the treatments vault
58 iv. Residents along these roads will be provided notices of any road closures
59 f. Rich Johnson announced bid request updates:
60 i. Bid request were issued to contractor for the 2022 Roads & Drainage NOA
61 Project, along with the Barn 7 Foundation Removal Project, on 6.23.2022
62 ii. Possible presentation to the Board at the next Board Meeting on July 14
63 g. Director Alyanak announced the Board of Directors application period for an
64 appointment to the one open seat ends Thursday, June 30th
65 i. The signed, hardcopy is due at the Admin Office by 4:30PM
66 ii. Emailed applications will not be accepted
67 h. Director Alyanak announced the 2022 Annual General Meeting will be the afternoon of
68 November 5th
69 i. Candidate applications will be available starting July 5th
70 ii. 5 Board seats will be open on the 9-member Board of Directors
71 iii. ACC has 8 open positions on a 9-member committee
72 iv. Nominations & Elections Committee has 5 open positions on a 5-member
73 committee
74 i. Director Alyanak announced that the Board has received petitions for the recall of 3
75 Board members
76 i. N&E Committee previously estimated approximately 2 weeks to verify signatures
77 from those petitions and we are within the 2-week estimate
78 ii. We think one of the petitions have enough signature to require an SGM
79 iii. Once all 3 petitions have been verified an official announcement will be made by
80 the President via the Association webpage

81 82 **3. PROPERTY OWNER COMMENTS**

- 83 a. Property owner made comments and asked various questions and the Board responded
84

85 **4. GENERAL MANAGER'S REPORT**

- 86 a. Dan Pike presented the General Manager's Report
87 i. Covid is on an upsurge with major impacts in the Administration, Finance, and
88 Turfcare Departments this month
89 ii. Administration is closed to in-person service through next week
90 iii. We are getting ready for the budget and creating an Asset Management Plan
91 iv. New staff:
92 1. Greg Wadden in Turfcare
93 2. Matt Alba is the new Maintenance Foreman
94 3. Temporary Staff at Rec and Golf

