



**SPECIAL JOINT SESSION OF THE BOARD OF  
DIRECTORS & FINANCE COMMITTEE**  
Thursday July 25, 2024

**DATE AND LOCATION:** Thursday, July 25, 2024, Dance Barn

**CALLED TO ORDER AT:** 6:03 pm.

**AUDIENCE MEMBERS:** Not Recorded

**BOARD MEMBERS PRESENT:**

1. Keith McLean-Excused	4. Linda Bradley	7. Andrew Tischleder	10. Daniel Rodriguez-Excused
2. Taimi Van de Polder	5. Ray Meador	8. Stu Mitchell-Excused	11. Rob Gibbs-via Zoom
3. Laurie Robinson	6. Rick Asai	9. Sonia Voldt-Excused	

**FINANCE COMMITTEE MEMBERS ATTENDING**

1. Karen Borchert	2. Mary Quinn-via Zoom	3. Rob Gibbs-via Zoom	
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**ATTENDING:**

**Staff Members:** Jo Anne Jensen, General Manager, Joel Heverling, Finance Director, Mike Brock, Maintenance Supervisor, Kevin LeDuc, Golf Director. Greg Wadden, Turfcare Superintendent and Spencer Huston, IT.

**Call to Order**

Vice President Van De Polder called the meeting to order at 6:03PM.

President McLean had an approved absence.

Land Acknowledgement and Anti- Racism Statement.

**1. Vice President Moved to adopt the agenda.**

**Motion to amend the agenda:** Remove the consent agenda minutes are not ready to be presented until the 8/8/2024 meeting.

<b>Motion By:</b> Director Bradley		<b>Seconded By:</b> Director Asai	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained:</b>	

**2. Announcements**

**3. Property Owner Comments**

Property owners submitted comments regarding the 2025 Budget.

**4. Consent Agenda-minutes removed.**

**5. 5a. 2025 Operational Budget Presentation and Discussion**

Request for Personal Privilege-5 minute break. 7:23-&:31PM

<b>Motion By:</b> Director Bradley		<b>Seconded By:</b> Director Meador	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained:</b>	



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**5b. 2025 Capital Budget Presentations**

- i. Capital Repair Replacement Reserve Fund (CRRRF) Budget
- ii. Roads Capital Budget-10 Year Roads & Drainage Plan

**6. New Business**

**6a. Capital Request-Fence Replacement and RV Storage Rehab**

**Motion 1:** Move that the SVCA Board of Directors approve the allocation of \$71,851.00 from CRRRF to install new fencing at the Adult Center, Area Z RV Storage Area, Turfcare Maintenance Shop, and to refurbish the Area Z RV Storage site.

<b>Motion By:</b> Director Van De Polder		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained:</b>	

**Motion 2:** Move that the SVCA Board of Directors authorize the General Manager to execute SVCA's standard construction contract with C & P Fencing with a not to exceed amount of \$62,089.13.

<b>Motion By:</b> Director Van De Polder		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained:</b>	

**Motion 3:** Move that the SVCA Board of Directors authorize the Maintenance & Facilities Manager to utilize SVCA's on-call contractor list, in conjunction with SVCA staff to refurbish the Area Z RV Storage site with a not to exceed amount of \$9,761.87.

<b>Motion By:</b> Director Van De Polder		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained:</b>	

**6b. Capital Request-Turfcare John Deere 2005 ProGator Replacement**

**Motion:** Move that the Board of Directors approve the purchase of a New John Deere ProGator 2030A and allocate \$52,093.44 from CRRRF.

<b>Motion By:</b> Director Van De Polder		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained:</b>	



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**6c. Capital Request-Adult Center HVAC Change Order**

**Revised Motion 1:** Move that the Board of Directors approve an additional \$29,313.99 in funding for capital project 9724.07, Adult Center HVAC Replacement.

Note: Funding amount adjustment from \$31,321.33 to \$29,313,99 the cash discounted pricing.

<b>Motion By:</b> Director Van De Polder		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> 5	<b>Against:</b> 1	<b>Abstained:</b>	

**Motion 2:** Move that the Board of Directors approve the transfer of \$40,000 from Operations to CRRRF.


<b>Motion By:</b> Director Van De Polder		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> 5	<b>Against:</b> 1	<b>Abstained:</b>	

**6d. Approval Request-Barn 8 Structural Inspection**

**Motion:** Move that the Board of Directors approve the use of \$116,904.48 from funds currently obligated to project 9722.09, Barn 8 Refurbishment, to pay for the proposed phase 1 structural analysis.

<b>Motion By:</b> Director Van De Polder		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained:</b>	

**Adjourned 9:33 PM**

Approved by:   
Linda Bradley, Board of Directors Secretary

