



August 2026

Thank you for picking up an application for an open position on the SVCA Board of Directors, the Architectural Control Committee, or the Nominations & Elections Committee.

The application period opens on July 7, 2026, and closes at 4:30 PM on September 8, 2026. Packets are available either online through the SVCA website at [www.suddenvalley.com/Candidate-Application-2026/](http://www.suddenvalley.com/Candidate-Application-2026/) or in person at the Administrative Office during regular business hours.

Completed documents must be returned to the Administration Office in a sealed envelope addressed to the N&E Chair before the closing date listed above. The date the submission is received will be stamped on the sealed envelope.

Candidates are required to be members in good standing from the time of application, through their term in office, if elected.

**PLEASE NOTE: In addition to application materials, all candidates are asked to submit a maximum 100-word biography and photo to be submitted electronically by the deadline on September 8<sup>th</sup>. These can be emailed to [BODGibbs@suddenvalley.com](mailto:BODGibbs@suddenvalley.com).**

Additionally, Board candidates are required to submit electronically a maximum 500-word essay stating their vision for Sudden Valley no later than September 15<sup>th</sup>. All biographies and board essays will be printed in the October views. The biographies and photos are also included as part of the official SVCA Notice of Meeting voting packet sent to each member.

Please note that **no grammatical or other corrective editing will be done to any submitted information.**

There will be two (2) Candidate Forums. The forums are moderated by the Nominations & Elections Committee. The specific dates and locations of these forums will be provided later.

Once the applications are processed and confirmed after Labor Day, all candidates will receive a notice from N&E containing further instructions. If, for any reason, you need assistance with this; additional information will be provided in the letter.

Thank you for volunteering, and if you have any questions, please contact Rob Gibbs, the N&E Chair, at [BODGibbs@suddenvalley.com](mailto:BODGibbs@suddenvalley.com).



## PERSONAL INFORMATION STATEMENT

The purpose of this application is to inform the Sudden Valley Community Association (SVCA) membership as they make choices for the election of candidates. It also provides information to be used in news and public information releases when appropriate.

The completed application must be placed in a sealed envelope with the attached Disclosure of Interest Statement and returned to the Nominations and Elections Committee Chair in care of the SVCA Administration office. Each candidate applying must be listed on the property deed and must be a member in good standing as of the date of application and must remain so.

Applications will be accepted during the period beginning July 7, 2026, and ending September 8, 2026.

I am applying to be considered as a candidate for \_\_\_\_\_ position.  
**Select only (1) one. A separate application is required for each position candidacy.**

### **Personal Information Statements**

Date: \_\_\_\_\_

Name (Last, First, Middle): \_\_\_\_\_

Sudden Valley Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home/Work/Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Sudden Valley Property Owned**

|    | Division/Lot | Residence | Vacant Lot | Date Purchased |
|----|--------------|-----------|------------|----------------|
| 1. | _____        | _____     | _____      | _____          |
| 2. | _____        | _____     | _____      | _____          |
| 3. | _____        | _____     | _____      | _____          |

### **Affiliations and Organizations**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Experience, Education and Training**

Please write a brief statement of the experience, training, special skills, or personal qualities you would bring to the position.

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**Goals & Plans for SVCA**

Please write a brief statement of what you would like to accomplish in the position.

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Other comments:

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My signature below certifies that I have read and understand all requirements to serve as a member of the SVCA Board of Directors, Architectural Control Committee, or Nominations & Elections Committee; as set forth in the SVCA Bylaws, and that I meet all these requirements. I am a member in SVCA in good standing and will remain so throughout any term served. I hereby consent to serve on the desired board or committee (SVCA Board of Directors, Architectural Control Committee, or Nominations & Elections Committee) if elected or appointed to the position.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name



## DISCLOSURE OF INTEREST

The purpose of this statement is to confirm that candidates, whether elected or appointed, for the SVCA Board and/or Committees intend to comply with the SVCA Bylaws. Please answer every question. If an answer is "none," state "none." If you need additional space, attach a separate page. Place completed forms in a sealed envelope with the Candidate Information Statement, submit them to the Chairperson of the Nominations and Elections Committee, and deliver them to the Administration office. To be eligible for election, a candidate must be a member in good standing at the time of application and remain in good standing throughout any term of service. Please provide any information the Committee may request about the candidate's business and financial interests, along with an agreement to disclose potential conflicts of interest.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

### **Financial Interest**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### **Principal Business(es) or Occupation**

Occupation/Position: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Other Positions: \_\_\_\_\_

Are you on any public or private Boards, Commissions or Committees? If so, which ones?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Household Member's Financial Interests**

State the name and address of any business in which members of your household hold a large financial interest which may be involved in providing service or work required by SVCA.

\_\_\_\_\_

\_\_\_\_\_



**Members of your Household**

**Name:**

Occupation/Position:

Employer:

Nature of Business:

**Name:**

Occupation/Position:

Employer:

Nature of Business:

**Property Owned**

Give a description of property(ies) held individually or collectively, interest in any land holding company in Sudden Valley and Whatcom County.

**Sudden Valley Activities**

List all the Sudden Valley committee positions and club memberships you have held and all officer positions you have held.

**Signed Agreement**

**PLEASE READ THE FOLLOWING AGREEMENT CAREFULLY BEFORE SIGNING**

I acknowledge that while serving as a member of the Board of Directors, Architectural Control Committee, or Nominations & Elections Committee, its subsidiaries and/or committees appointed by the Board, I shall have a duty to put the interest of the Association or its subsidiaries before my own personal interest.

I agree to disclose potential conflicts of interest in any action under consideration by the Association and shall recuse myself from discussion of the action at issue and abstain from discussing or voting on any motion in which I have a direct or substantial interest not common to other members of the Association. (Article III, A, Sec 3(b) of SVCA Bylaws)

I agree to submit an amended statement within thirty (30) days in the event of a change in the above Personal Information or Disclosure of Interest statements during my term of office.

I agree to provide documentation of the above provided business and property information to the Nominations & Elections Committee if they so require.

I understand that upon being elected or appointed to a committee I may be asked to sign a Code of Conduct, which all members serving on the Board or any committees may sign.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date