



**Sudden Valley Community Association**  
 360-734-6430  
 4 Clubhouse Circle Bellingham, WA 98229  
 www.suddenvalley.com

# EMERGENCY ACTION MEMO

**To:** Sudden Valley Community Association Board of Directors  
**From:** Executive Committee / Michael Bennett, General Manager  
**Date:** 04.04.2025  
**Subject:** Emergency Executive Committee Meeting

- **Date/Time:** April 4, 2025, 9:00 AM
- **Location:** Zoom
- **Present:** Taimi Vande Polder (Vice President), Linda Bradley (Secretary), Rick Asai (Treasurer)
- **Quorum:** Present and confirmed

**Purpose**

To address an emergent safety threat on SVCA Parcel 32583 involving a hazardous tree and unstable boulders.

**Motion:**

The Executive Committee, acting on behalf of the Sudden Valley Community Association Board of Directors pursuant to **Bylaws Article VI, Section 6.3**, and in accordance with emergency authority under **RCW 64.38.020(3)** and **RCW 24.03A.565**, moves to:

1. **Approve a preliminary allocation of \$40,000 from CRRRF General Ledger #8003**, understanding that the final amount may be adjusted based on final invoicing and scope.
2. **Authorize the sole-source selection of Rawls Tree Service** to perform:
  - o Immediate removal of the identified hazard tree
  - o Risk mitigation for unstable boulders
  - o Any additional site safety measures deemed necessary by qualified personnel

This motion is made in response to a verified emergency condition that poses an imminent risk to life, safety, or property, and which does not allow for the normal review process by the Finance Committee and full Board of Directors.

A formal ratification of this action will be placed on the **agenda of the next regular Board meeting**, as required by **Bylaws Article VI, Section 6.3(e)**.

**Approval**

Approved: X Not Approved: \_\_\_\_\_ SVCA Executive Committee

Signed: Linda A. Bradley Date: 4/4/2025  
 Linda Bradley, SVCA Board Secretary