



**Sudden Valley Community Association**  
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## APPROVAL REQUEST MEMO

**To: Sudden Valley Community Association Board of Directors**  
**From: Jo Anne Jensen, General Manager**  
**Date: April 9, 2026**  
**Subject: Approval of Lynden Tribune Contract Amendment**

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### **Purpose**

To receive approval for the proposed tenth amendment to SVCA’s agreement with the Lynden Tribune for editing and printing the Sudden Valley Views.

### **Background**

SVCA Bylaws Section 10., requires that the Association retain an independent contractor as Editor for the monthly newsletter, Sudden Valley Views, to ensure that the Views continues to be “a vehicle for an uncensored community exchange of opinions, ideas, and positions of any and all matters of community interest.” SVCA has contracted with the Lynden Tribune since at least 2008 for editing, printing, and distributing our newsletter. Typically, an amendment is signed every two years to extend the length of the agreement and adjust other terms as needed. In the proposed amendment, Compensation for editing services has remained the same as in the 2024 agreement (\$27,000 annually). The printing price has increased as shown in the table below.

	2024	2026
Printing cost – 12 page	\$980	\$1,195
Printing cost – 16 pages	\$1,070	\$1,300

The amendment also identifies monthly charges for graphic design and mail prep; these charges are have not increased in price.

The Lynden Tribune has edited and printed the Views professionally and reliably during my tenure at SVCA. I find them to be flexible and easy to work with. Long-established procedures help to make our work with the Tribune very efficient. Additionally, there are not many suppliers of this type of service in our area.

### **Proposal**

I recommend that the SVCA Board of Directors approve the proposed amendment to the 2008 agreement with the Lynden Tribune and authorize the General Manager to execute the contract on their behalf.

**Motion**

I move that the SVCA Board of Directors approve the proposed amendment to the 2008 agreement with the Lynden Tribune and authorize the General Manager to execute the contract on their behalf.

**Approvals**

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ SVCA Board of Directors

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Keith McLean, SVCA Board President

**TENTH AMENDMENT  
TO  
AGREEMENT**

This **Tenth** Amendment to Agreement is dated as of the \_\_\_ day of \_\_\_\_\_, **2026**, by and between SUDDEN VALLEY COMMUNITY ASSOCIATION (referred to herein as “SVCA”) and LEWIS PUBLISHING CO., INC. (referred to herein as “EDITOR”).

RECITALS

- A. SVCA and EDITOR entered into that certain Agreement dated April 25, 2008, (the “Agreement”) wherein SVCA agreed to engage the services of the EDITOR and the EDITOR agreed to serve SVCA.
- B.** SVCA and EDITOR amended the Agreement per the First Amendment to Agreement dated June 7, 2010, and the Second Amendment to Agreement dated April 5, 2012, and the Third Amendment to the Agreement dated May 5, 2014, and the Fourth Amendment to the Agreement dated August 4, 2014, and the Fifth Amendment to the Agreement dated May 3, 2016, and the Sixth Amendment to the Agreement dated April 20, 2018, and the Seventh Amendment to the Agreement dated June 2, 2020, the Eighth Amendment to the Agreement dated May 7, 2022, and the **Ninth Amendment to the Agreement dated April 29, 2024**.
- C. SVCA and EDITOR have now elected to extend the term and amend the Agreement as provided below.

NOW, THEREFORE, in consideration of the covenants, terms and conditions set forth herein, SVCA and EDITOR hereby agree to the following amendments to the Agreement:

AGREEMENT

1. Term.

The term of the Agreement is hereby extended to **April 30, 2028**. Any party to the Agreement may request an additional extension of the term by notifying the other party of their extension request no later than February 28, **2028**.

2. Meetings.

SVCA is currently holding two board meetings a month which the EDITOR is currently covering, as well as the Annual General Meeting and any other Special General Meetings.

Further, the parties recognize there are various committee meetings held monthly that may require the SV Views editor to be in attendance or, at a minimum, require a written report/minutes to be submitted by the committee chairman/secretary to the SV Views editor for review and editing. The parties agree said written report/minutes will appear in the Views.

3. Website and Electronic Copy of Views

The EDITOR will send an electronic copy of the Views each month to [admin@suddenvalley.com](mailto:admin@suddenvalley.com) and [asm@suddenvalley.com](mailto:asm@suddenvalley.com) for posting on the Sudden Valley website immediately upon publication of each issue of the Views.

4. Compensation: A retainer in the amount of twenty seven thousand dollars (\$27,000.00) per annum, which shall be payable in equal monthly installments of two thousand two hundred fifty dollars (\$2,250.00) prior to the thirtieth (30<sup>th</sup>) day of each month. Should the advertising sales fall below \$2,000.00 for an issue the Editor's monthly fee will be reduced to \$1,850.00.

5. Printing Prices: The EDITOR will charge the following printing prices for **3,850** copies of the Views. The Views is printed on 35-inch, 32 lb., 72 Electrabrite newsprint. Price includes full color on all pages.

12-page.....	\$1,195	\$100 Additional M's (thousands)
16-page.....	\$1,300	\$120 Additional M's (thousands)

**NOTE:** The EDITOR will do everything in its power to hold these printing prices firm for the length of this contract. However, it does reserve the right to adjust the pricing due to the volatile nature of the tariff issue currently taking place in the United States newsprint industry. If it needs to adjust pricing the increase will only be for the increased cost of the newsprint, not the other costs associated with the Views press run.

6. Graphics and Mailing Prices: The EDITOR will charge the following Graphic Design layout and Mail Prep/Addressing prices for the Sudden Valley Views each month.

Graphic Design (12 pages).....	\$700
Graphic Design (16 pages).....	\$850
Mail Prep/Addressing.....	\$310

7. No Other Amendments.

Except as herein amended, all the terms, conditions, provisions and covenants of the Agreement are hereby ratified and confirmed and shall remain in full force and effect. All capitalized terms not otherwise defined herein shall have the meaning given to them in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this **Tenth** Amendment as of the day and year first written above.

**EDITOR:**  
Lewis Publishing Co., Inc.

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By: Michael D. Lewis  
Its: President

**SVCA:**  
Sudden Valley Community Association

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By: \_\_\_\_\_  
Its: \_\_\_\_\_