

1 **REGULAR MEETING OF THE SVCA BOARD OF DIRECTORS**

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3 **ASSOCIATION NAME:** Sudden Valley Community Association

4 **DATE AND LOCATION:** Thursday, November 19, 2020 [Remote Meeting]

5 **CALLED TO ORDER AT:** 7:03 PM

6 **AUDIENCE MEMBERS:** Not Recorded

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8 **BOARD MEMBERS PRESENT:**

1. Noelle Holland	4. Paula Birchler	7. Kimberly Harris	10. Linda Bradley
2. Joshua Bowens	5. Justin Bauer	8. Andrew Tischleder	
3. Brian Cope	6. Andrew Entrikin	9. Joel Dobbins	

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10 **BOARD MEMBERS ABSENT:** Steffy Jones, *excused*.

11  
12 **STAFF MEMBERS:** Rachel Tucker, *HR and Admin Manager*; Norm Smith, *Public Safety Manager*;  
13 Jon Kaer, *Technology Administrator*.

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15 **Land Acknowledgement read by Director Harris:**

16 I would like to begin by acknowledging that we gather today on the ancestral homelands of the Coast  
17 Salish Peoples, who have lived in the Salish Sea basin, throughout the San Juan Islands and the North  
18 Cascades watershed, from time immemorial. Please join me in expressing our deepest respect and  
19 gratitude for our indigenous neighbors, the Lummi Nation and Nooksack Tribe, for their enduring care  
20 and protection of our shared lands and waterways.

1 **Bellingham:** Lummi Nation and the Nooksack Tribe

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23 **I. ADOPTION OF AGENDA**

- a. Director Bradley requested an amendment to the agenda, to discuss agenda formatting.
- b. President Tischleder removed Committee Charters and Member Appointments from the agenda.

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28 **1. MOTION TO:** Adopt agenda as amended.

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30 MOTION BY: Director Bowens SECONDED BY: Director Bradley

31 APPROVED: X NOT APPROVED: \_\_\_\_\_ TABLED: \_\_\_\_\_ DIED: \_\_\_\_\_

32 IN FAVOR: Unanimous/Acclamation

33 AGAINST: None ABSTAINED: None

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35 **II. APPROVAL OF CONSENT AGENDA**

36 a. The consent agenda was approved as submitted by acclamation.

37 i. Minutes

38 1. October 8, 2020 – As Submitted

39 2. October 22, 2020 – As Submitted

- 43 **III. ANNOUNCEMENTS**  
44 a. Public Safety Manager Norm Smith gave information on the COVID-19 pandemic and the  
45 Association's current response.  
46 b. A moment of silence was observed for the accidental death of a contractor on a job site.  
47 c. President Tischleder welcomed Noelle Holland as the new Chair of ACC.  
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- 49 **IV. GENERAL MANAGER'S REPORT: NOVEMBER**  
50 a. Due to the excused absence of the General Manager, Norm Smith answered questions  
51 from the Board regarding the submitted report.  
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- 53 **V. TREASURER'S REPORT**  
54 a. Director Harris announced that volunteers were needed for the Finance Committee and  
55 gave information on applying.  
56 b. Accounting Manager Joel Heverling gave an overview of the September 2020 financial  
57 statements and the year-to-date financial standing of the Association. Joel Heverling  
58 answered questions from the Board related to the financials.  
59

60 **VI. COMMITTEE REPORTS**

- 61 a. Architectural Control Committee  
62 i. Minutes  
63 a. November 5, 2020 Minutes – Posted Online, As Submitted  
64

65 **2. MOTION TO:** Approve Norm Bendure as a member of ACC  
66

67 MOTION BY: Director Tischleder SECONDED BY: Director Harris  
68 APPROVED: X NOT APPROVED: \_\_\_\_\_ TABLED: \_\_\_\_\_ DIED: \_\_\_\_\_  
69 IN FAVOR: Acclamation  
70 AGAINST: None ABSTAINED: None

- 71 b. Communications Committee  
72 i. Charter pending Board Approval, seeking volunteers.  
73 c. Document Review Committee  
74 i. Seeking volunteers.  
75 d. Emergency Preparedness Committee  
76 i. Charter pending Board Approval, seeking volunteers.  
77 e. Finance Committee  
78 i. Seeking volunteers.  
79 f. Long-Range Planning Committee  
80 i. Seeking volunteers.  
81 ii. Community Survey data to be reported to the Board soon.



126 **5. MOTION TO: Move into Closed Session**

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128 MOTION BY: Director Bradley SECONDED BY: Director Harris

129 APPROVED: X NOT APPROVED: \_\_\_\_\_ TABLED: \_\_\_\_\_ DIED: \_\_\_\_\_

130 IN FAVOR: Acclamation

131 AGAINST: None ABSTAINED: None

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133 **6. MOTION TO: Move into Open Session**

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135 MOTION BY: Director Birchler SECONDED BY: Director Bowens

136 APPROVED: X NOT APPROVED: \_\_\_\_\_ TABLED: \_\_\_\_\_ DIED: \_\_\_\_\_

137 IN FAVOR: Acclamation

138 AGAINST: None ABSTAINED: None

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140 **XI. Adjournment**

141 a. The meeting was adjourned by acclamation at 11:03 PM

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143 **7. MOTION TO: Adjourn**

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145 MOTION BY: Director Cope SECONDED BY: Director Bowens

146 APPROVED: X NOT APPROVED: \_\_\_\_\_ TABLED: \_\_\_\_\_ DIED: \_\_\_\_\_

147 IN FAVOR: Acclamation

148 AGAINST: None ABSTAINED: None

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150 Meeting Adjourned.

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153 Approved by: 

154 Stefanie Jones, SVCA Board Secretary or Andrew Tischleder, SVCA Board President

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