

1 **BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

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3 **ASSOCIATION NAME:** Sudden Valley Community Association
4 **DATE AND LOCATION:** Thursday, April 9th, 2020 [Remote Meeting]
5 **CALLED TO ORDER AT:** 7:00 PM
6 **AUDIENCE MEMBERS:** 3

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8 **BOARD MEMBERS PRESENT:**

- 9 1. Andrew Entrikin 4. Paula Birchler 7. Steffy Jones 10. Linda Bradley
10 2. Joshua Bowens 5. Mike D’Angelo 8. Karen Borchert
11 3. Leslie McRoberts 6. Andrew Tischleder 9. Rich Bailey

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13 **BOARD MEMBERS ABSENT:**

- 14 1. All BOD members were present.

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16 **STAFF MEMBERS:** Joe Acla, *General Manager*; Lisa Armstrong, *HR & Administrative Services*
17 *Manager*; Joel Heverling, *Accounting Manager*; Norm Smith, *Public Safety Manager*; Jon Kaer,
18 *Technology Administrator*.

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20 **I. ADOPTION OF AGENDA**

- 21 a. Director McRoberts requested to remove item VII. New Business and Voting as
22 Necessary, b. *Selection of 2019 Auditor*.

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24 **1. MOTION TO:** Adopt agenda as amended.

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26 MOTION BY: Director D’Angelo SECONDED BY: Director Jones
27 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____
28 IN FAVOR: Unanimous.
29 AGAINST: None. ABSTAINED: None.

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31 **II. ANNOUNCEMENTS**

- 32 a. COVID-19 Update & Association Response
33 i. Norm Smith, Public Safety Manager, gave a status update on recent COVID-19
34 developments, and staff responded to questions regarding the Association’s
35 response to current governmental and health official guidelines.
36 ii. Director Bradley announced a vacancy on the BOD. The application period
37 closes April 20th.

38 **III. PROPERTY OWNER COMMENTS AND BOARD COMMENTS**

- 39 a. Public comment was given.

40 **IV. CONTINUING BUSINESS AND VOTING AS NECESSARY**

- 41 a. There were no items to discuss.

42 **V. NEW BUSINESS AND VOTING AS NECESSARY**

- 43 a. Board Vacancy Discussion
44 i. Discussion ensued regarding a possible contingency should not enough candidates
45 apply for the vacant BOD position by the application closing deadline.
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47 **2. MOTION TO:** Should not enough candidates apply by the close of current date of April 20, 2020
48 the Board approve to extend the original application response date for Board applications to Monday,
49 May 11, 2020.

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51 MOTION BY: Director Bradley SECONDED BY: Director
52 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____
53 IN FAVOR: Unanimous.
54 AGAINST: None. ABSTAINED: None.

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56 b. Selection of 2019 Auditor
57 i. This item was removed.

58 **VI. PROPERTY OWNER COMMENTS AND BOARD RESPONSE**

59 a. Public comment was given.

60 **VII. ADJOURNMENT**

61 a. The meeting adjourned at 7:44 p.m.

Approved by: Paula Birchler
Paula Birchler, Board of Directors Secretary